



OFFICE OF THE ROURKELA MUNICIPAL CORPORATION
UDITNAGAR, ROURKELA, ODISHA-769012
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Letter No. 3205

Date. 06/03/2024

Expression of Interest (EoI)

For Engagement of Mission Shakti Group for O&M of Water treatment Plant (43 MLD/ 55 MLD), Panposh , Ward No-5 of Rourkela Municipal Corporation

Rourkela Municipal Corporation (RMC) invites Expression of Interest in sealed cover from interested Women Self-Help Group (SHG) to be engaged in the "O&M of Water treatment Plant (43 MLD/55 MLD), Ward No-5" of Rourkela Municipal Corporation". The sealed Expression of Interest should be submitted to the Commissioner, Rourkela Municipal Corporation, Rourkela-769012 on or before the 13.03.2024 by 5:00 PM. The Technical Bid will be opened on 14.03.2024 at 11.00 AM in the Council Hall of the Rourkela Municipal Corporation. The sealed envelope should be superscripted with " O&M of Water treatment Plant (43 MLD/55 MLD)", at Ward No. 5 of Rourkela Municipal Corporation". The detailed terms and conditions of the Expression of Interest is available on the website: <https://rmc.nic.in>.

Authority reserves the right to accept or reject any or all the EOIs without assigning any reason thereof.


Commissioner

Rourkela Municipal Corporation

Date: 06/03/2024

Memo No. 3206

Copy to Notice Board of RMC for wide publicity of advertisement through office notice board and MIS, RMC for uploading of the EOI document in the RMC website.


Commissioner

Rourkela Municipal Corporation

Date: 06/03/2024

Memo No: 3207

Copy to CDPO Industrial/Civil township/Uditnagar for Information & necessary action.


Commissioner

Rourkela Municipal Corporation



TERMS AND CONDITION

For Engagement of Mission Shakti Group for O&M of Water treatment Plant (43 MLD/ 55 MLD), Panposh , WARD No-5 Rourkela Municipal Corporation

"Expression of Interest" is invited from interested SHGs as per the following terms.

1. The last date for submission of the Expression of Interest (EOI) is 13/03/2024 by 05.00 PM and the technical bid will be opened on 14/03/2024 at 11.00 AM in the conference hall of the Rourkela Municipal Corporation.
2. The interested SHGs may download the EOI documents including formats of Technical Bid from the website <https://rmc.nic.in/>
3. The authorized representative of the bidding SHG may be present at the time of the opening of the EOI, if they wish to attend.
4. The bids will be evaluated on the basis of criteria such as year of Group Formation, Group Management, Involvement in IGA, Financial Behavior, Group Integrity, Qualification, Skills, Digital Knowledge, Experience in running projects, Experience in running and maintaining infrastructural assets, Experience in marketing activities and Reputation of members by a committee constituted for the purpose and the findings of the committee will be final and binding. The same cannot be challenged at any forum thereafter. The intending bidder will have to submit an undertaking in this regard.
5. The Authority reserves the right to reject the bid quoted by SHG, if not satisfied with the concerned SHGs' credibility and past performance record.
6. No communication shall be entertained over the telephone, Fax, email or in person questioning the decision of the committee.
7. Any dispute that arises over the quality of the service will be verified by the designated officials of RMC.
8. There should not be any precondition of advance payment or time limit, whatsoever. The bid submitted will be taken as absolute without any precondition.
9. The SHG will be empanelled for 6 months to operate and manage the cold room. The contract will be extended on the basis of satisfactory services and an evaluation report by the RMC.
10. An undertaking in Rs.10/- non-judicial stamp paper stating the following must be attached with the bid:

I (name, designation, and group name) will be responsible for O&M of Water treatment Plant (43 MLD/ 55 MLD), Panposh , WARD No-5 Our SHG, (name of the SHG), belongs to ward No. _____

- All the members of our SHG are following the Panchasutra.
- (The name of the SHG or member) is not in default on a loan obtained from a bank or a non-bank financial institution (NBFI).
- If we (name of the SHG), fail to deliver our responsibility or deliverables during the contract period after selection, we will not be considered for government programmes for the next two years.
- We (the name and address of the SHG), have not been blacklisted in any previous assignment.
- We are abide by the terms of the contract between the RMC and the SHG.

11. Only the qualifying SHG will be considered for the said assignment.

12. Eligibility criteria for SHGs

Sl. No.	Parameter	Criteria
1.	Group Formation	On or before 12.03.2023
2.	Group Management	Strictly adhering to Panchasutra (Regular Meetings, Regular Savings, Regular Internal Lending, Regular Repayment, Regular Record Keeping)
3.	Involvement in IGA	Most Have been previously engaged in Income Generating Activities.
4.	Financial Behavior	No financial irregularities (such as Loan declared as NPA, Write-off, one-time Settlement of loan etc.
5.	Group Integrity	No record of involvement in any anti-social or criminal Activities.
6.	Qualification	The minimum qualification of any two members of the group should be matriculation or above.
7.	Experience (Govt.)	SHGs' working experience with government departments would be preferred.
8.	Experience (Infra.)	SHG's experience in running and maintaining infrastructural assets
9.	Reputation	Should not have been blacklisted by the Rourkela Municipal Corporation at any point in the past
10	Savings	Must have Group savings more than 1,00,000

13. Terms of Engagement

- a) The engagement of SHG is purely on a selection on-merit basis with the objective to improve their livelihood.
- b) The selected SHG will sign a contract agreement with RMC for managing the project as perapplicable terms of reference.
- c) SHG members cannot claim to be employees or permanent staff of the RMC.
- d) RMC can terminate the contract agreement before its expiry if the selected SHG is found to violate the necessary norms binding to them under the said project.

14. Arbitration

In the event of any dispute, disagreement, or claim arising between the Rourkela Municipal Corporation (RMC) and the Self-Help Group (SHG) related to this agreement, the parties agree to resolve such dispute in accordance with the following procedures:

- a) **Negotiation:** The parties shall first attempt to resolve the dispute through good-faith negotiations. If the parties are unable to resolve the dispute through negotiations within seven (7) days, either party may proceed to the next step.
- b) **Mediation:** If the parties are unable to resolve the dispute through negotiations, they shall attempt to resolve the dispute through mediation. The mediation shall be conducted in accordance with the rules of the Indian Mediation and Conciliation Centre. If the parties are unable to agree on a mediator, the mediator shall be appointed by the Indian Mediation and Conciliation Centre. If the mediation does not result in a resolution of the dispute within seven (7) days, either party may proceed to the next step.
- c) **Final Authority:** If the parties are unable to resolve the dispute through negotiation or mediation, the Rourkela Municipal Corporation (RMC) shall be the final authority to resolve the dispute. The parties agree that the decision of the Rourkela Municipal Corporation (RMC) shall be final and binding on both parties.

Expression of Interest (EOI)
O&M of Water treatment Plant (43 MLD/ 55 MLD), Panposh , WARD No-5
of Rourkela Municipal Corporation
Technical Bid

Sl. No.	Item	Details
1.	Name of the SHG	
	Registration Number	
	Date of Registration	
	Ward and Area details	
	SHG PAN Number	
	Communication Address	
	Contact Phone number	
Documents to be furnished		
2.	i. Bank passbook front page photocopy	Yes/No
	ii. Bank account statement for the last 2 years (2021-22, 2022-23)	Yes/No
	iii. PAN card photocopy (attested)	Yes/No
	iv. NOC from the bank stating that SHG has: <ul style="list-style-type: none"> • A regular repayment history • No OTS (One-time Settlement) history • No NPAs (Non-performing assets) • No write-offs 	Yes/No
	v. Any skills certificates (Details to be mentioned)	Yes/No
	vi. Matriculation certificate photocopy of any 2 SHG members	Yes/No
3.	Number of income-generating activities. Please provide details. Refer to Annexure 1.	
4.	Bank Balance	

5.	Any experience in running and maintaining infrastructural assets as per Annexure-I. Please Give details.	
7.	<p>An undertaking in an Rs.10/- non-Judicial stamp paper stating the following has to be attached with the technical bid:</p> <ul style="list-style-type: none"> ➤ I (name, designation, and group name) will be responsible for O&M of Water treatment Plant (43 MLD/ 55 MLD), Panposh of Rourkela Municipal Corporation. ➤ Our SHG, (name of the SHG), belongs to ward No. _____ ➤ All the members of our SHG are following the Panchasutra. ➤ (The name of the SHG or member) is not in default on a loan obtained from a bank or a non-bank financial institution (NBFI). ➤ If we (name of the SHG), fail to deliver our responsibility or deliverables during the contract period after selection, we will not be considered for government programmes for the next two years. ➤ We (the name and address of the SHG), have not been blacklisted in any previous assignment. ➤ If we (name of the SHG) fail to deliver our responsibility or deliverables during the contract period after selection, we will not be considered for government programmes for the next two years. ➤ We (the name and address of the SHG) have not been blacklisted in any previous assignment. ➤ We will abide by the terms of the contract between the RMC and the SHG. 	

Member Detail

Sl. No.	Name of Member	Existing livelihood	No. of family members	Area of Residence	Digital Knowledge	Contact Number
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						